



# CITY OF REDDING

## PERSONNEL DEPARTMENT

PERSONNEL . RISK MANAGEMENT . VOLUNTEER SERVICES

777 Cypress Avenue, Redding, CA 96001-2718

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January 7, 2015  
P-100-050-120

Brad LaCroix, President  
Redding Peace Officers' Association  
1860 Park Marina Drive  
Redding, CA 96001

Subject: Side Letter of Agreement between City of Redding and RPOA Miscellaneous regarding Use of Volunteer for Neighborhood Watch Coordination

Dear Brad:

The purpose of this letter is to confirm the understanding reached between the City of Redding and RPOA - Miscellaneous concerning the above captioned matter.

It is understood that citizens, organizations, and agencies periodically request to volunteer their time, materials and expertise to assist the Redding Police Department. It is agreed this type of citizen involvement is positive for the community. Each individual or group is carefully evaluated by City Management and provided an appropriate volunteer assignment based on their skills and time commitment.

The City desires to utilize a volunteer to assist a Community Service Officer with facilitation of the Neighborhood Watch Program. The duties and responsibilities of the volunteer in this particular assignment will be as follows:

- Monitor the Neighborhood Watch Program message phone line for requests from existing members and those Redding residents who would like to start a Neighborhood Watch group
- Assist the Community Service Officer with scheduling and presenting information relative to the Neighborhood Watch Program at neighborhood watch meetings
- Provide the new program members with crime statistics for the neighborhood for the past year and plot maps
- Schedule and attend follow up Neighborhood Watch meetings as time allows
- Schedule, send out invitations, and attend monthly Neighborhood Watch block captain's meetings
- Communicate with the designated Redding Police Department employee(s) to pass on information and requests from the Neighborhood Watch groups
- Keep records of Neighborhood Watch activity such as the forming of new groups, block captain information, follow-up meetings and block captain meetings

This side letter will be in effect for one year from the date of both parties signature of the side letter.

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If this is consistent with your understanding, please sign and date both enclosed original letters, and return one to me.

Sincerely,



Sheri DeMaagd  
Personnel Director

The Union concurs with the above:

\_\_\_\_\_  
Brad LaCroix, President - RPOA Miscellaneous

\_\_\_\_\_  
Date

c: Robert Paoletti, Police Chief  
Kurt Starman, City Manager  
Barry Tippin, Assistant City Manager  
Bill Avery, Labor Negotiator  
City Council